

East Kowloon Cultural Centre
Scales of Hire Charges
(with effect from 1 August 2025)

Scale I. Basic Hire Charges for Major Facilities

(a) The Hall (Note 1) / The Theatre

Purpose	Code	Normal Rate (HK\$)		Concessionary Rate (HK\$) (See Scale V(D))	
		The Hall	The Theatre	The Hall	The Theatre
A. Daily Hire Charges from 9am to 11pm (Note 2)					
1. For one performance / function with the services listed in Schedule A (Note 3)					
(i) with 8-hour technical support within a 9-hour continuous period	A001A	72,000*	33,000 *	36,000*	16,500*
(ii) with 12-hour technical support within a 14-hour continuous period	A001A2	85,000*	39,000*	42,500*	19,500*
2. For rehearsal / practice without audience with the services listed in Schedule A					
(i) with 8-hour technical support within a 9-hour continuous period	A004A1	38,000	18,000	19,000	9,000
(ii) with 12-hour technical support within a 14-hour continuous period	A004A2	55,000	25,500	27,500	12,750
3. Dark day with the services listed in Schedule D (Note 4)					
Occupation of the unit (9am to 11pm)	A005A	8,500	3,900	4,250	1,950
4. Film screening with the services listed in Schedule B					
(i) with 8-hour technical support within a 9-hour continuous period (for a maximum of 2 screenings)	A008A1	36,000*	-	18,000*	-
(ii) with 12-hour technical support within a 14-hour continuous period (for a maximum of 3 screenings)	A008A2	43,000*	-	21,500*	-
B. Service Charges for other purposes					
1. Prolonged performance / function (Note 5)					
Additional one hour for prolonged performance / function with the services listed in Schedule A	A001B	8,000	4,000	4,000	2,000
2. Additional performance / function (Note 6)					
(i) Each additional performance / function with the services listed in Schedule A	A001C	34,000*	15,000*	17,000*	7,500*
(ii) Each additional film screening with the services listed in Schedule B	A008C	7,000*	-	3,500*	-
3. Overnight Booking (Note 7)					
Overnight use from 12 midnight to 8am with the services listed in Schedule C	A009A	35,000	16,000	-	-

* See Scale V

(b) The Turns / The Beats / The Lab (Note 1 and 8)

Purpose	Code	Normal Rate (HK\$)			Concessionary Rate (HK\$) (See Scale V(D))		
		The Turns	The Beats	The Lab	The Turns	The Beats	The Lab
A. Daily Hire Charges from 9am to 11pm (Note 2)							
1. For one performance / function with the services listed in Schedule A (Note 3)							
(i) with 8-hour technical support within a 9-hour continuous period	C001A1	11,000*	7,000*	21,000*	5,500*	3,500*	10,500*
(ii) with 12-hour technical support within a 14-hour continuous period	C001A2	13,000*	8,500*	25,000*	6,500*	4,250*	12,500*
2. For rehearsal / practice without audience with the services listed in Schedule A							
(i) with 8-hour technical support within a 9-hour continuous period	C004A1	6,000	4,000	11,000	3,000	2,000	5,500
(ii) with 12-hour technical support within a 14-hour continuous period	C004A2	8,500	5,500	16,000	4,250	2,750	8,000
3. Dark day with the services listed in Schedule D (Note 4)							
Occupation of the unit (9am to 11pm)	C005A	1,300	850	2,500	650	430	1,250
B. Service Charges for other purposes							
1. Prolonged performance / function (Note 5)							
Additional one-hour for prolonged performance / function with the services listed in Schedule A	C001B	2,000	1,000	3,000	1,000	500	1,500
2. Additional performance / function (Note 6)							
Each additional performance / function with the services listed in Schedule A	C001C	5,000*	3,000*	10,000*	2,500*	1,500*	5,000*
3. Overnight Booking (Note 7)							
Overnight use from 12 midnight to 8am with the services listed in Schedule C	C009A	5,000	4,000	10,000	-	-	-

* See Scale V

Note 1 : Applicant has to state the stage format when submitting his application. Subsequent change of stage format will not be allowed.

Note 2 : Applications for purposes under (a) A1, (a) A2, (a) A4, (b) A1 and (b) A2 must allow time for meal breaks during the booking hours. For a 9-hour continuous period of hire, **a 1-hour meal break must be arranged**; for a 14-hour continuous period of hire, **two 1-hour meal breaks must be arranged** (two meal breaks should be at least 3.5 hours apart). No technical staff will be available during meal breaks; only air-conditioning and working light for stage will be provided. The actual times for meal breaks have to be agreed between the Hirer and the Manager.

Note 3 : Only one performance / function is allowed under Scale I (a) A1 and (b) A1, and the duration of each performance should be less than 4 hours in general. If the Hirer intends to stage a performance that lasts more than 4 hours, prior approval should be sought from the Manager. Any such approval is at the sole discretion of the Manager, subject to the availability of facilities and staff resources.

Note 4 : Dark days are only available for a booking period of not less than 14 consecutive days. One (1) dark day per week can be booked if deemed necessary. No services will be provided by the East Kowloon Cultural Centre on dark days.

Note 5 : The provision of services for one additional hour is at the sole discretion of the Manager, subject to the availability of facilities and staff resources. The booking hour should not be later than 12 midnight.

Note 6 : The provision of services for additional performances / functions is at the sole discretion of the Manager, subject to the availability of facilities and staff resources. Such services are not applicable to one-day bookings.

Note 7 : Overnight booking is only applicable to the last day of the booking period. The provision of overnight booking is at the sole discretion of the Manager, subject to the availability of facilities and staff resources.

Note 8 : Sufficient time must be allowed for the venue to set up audience seating within the booking period. The applicant has to specify the stage format when the application is submitted. The venue will set up the audience seating based on the stage format indicated on the application form. Hirers who wish to complete the rigging and related stage works before the set-up of audience seating should reach an agreement with the Manager and the Resident Technical Manager in advance.

Service Schedules	
Schedule A (for performance / function / rehearsal)	
Air-conditioning, electricity (for fixtures and equipment at the East Kowloon Cultural Centre only), water, the use of furniture as provided, stage and electrical equipment as installed (except those equipment and services listed in Miscellaneous Charges at Scale III), basic ushering service (except for rehearsal), service from electrical technicians and sound controllers, and the use of dressing rooms.	
Schedule B (for film screening at The Hall)	
Air-conditioning, the use of film projection equipment and service from projectionists, basic ushering service, wireless microphones and sound controllers as necessary.	
Schedule C (for overnight move-out)	
Air-conditioning and one (1) venue staff member on standby.	
Schedule D (for dark day)	
Ventilation and working light for stage, the use of dressing rooms, without technical support.	

Scale II. Basic Hire Charges for Ancillary Facilities

(a) Incubators

Booking Pattern	Code	Normal Rate (HK\$)		Concessionary Rate (HK\$) (See Scale V(D))	
		Incubator 1	Incubator 2 / 3	Incubator 1	Incubator 2 / 3
A. Daily					
1 day from 9am to 11pm	B001A	9,000	4,500	4,500	2,250
B. Sessional					
Any 1 session of (i) 9am to 1pm; or (ii) 2pm to 6pm; or (iii) 7pm to 11pm	B001B	3,000	1,500	1,500	750

(b) Purple Suite (Note 9)

Service	Code	Charge (HK\$)
Charge for every 4 hours (from 9am to 11pm only)	A099A	6,000

Note 9 : For hirers of major facilities only, subject to availability. Priority is given to hirers of The Hall and The Theatre.

Scale III. Miscellaneous Charges

(A) Musical Instruments (Note 10)		Code	Rate (HK\$)
a.	Charge for use of each Steinway concert grand piano per day (available at The Hall and The Theatre only)	E002D1	1,600
b.	Charge for use of timpani per set (4 pieces) per day (available at The Hall and Incubators only)	E002G1	400
(B) Technical Services (Note 11)			
a.	Charge for use of the simultaneous interpretation system per day (available at The Hall and The Theatre only)	E004F	8,200
b.	Charge for video recording with fixed position camera for archival / educational / free online broadcasting purpose per function per day (available at major facilities only) (Note 12)	E004I1	1,700
c.	Charge for setting of orchestra pit / extension stage (available at The Hall only) (Note 13)	E005A1	5,000
(C) Others			
a.	Sales counter space per designated sales point per function	E003C1 or E003C4	A minimum charge of \$400 or 10% of the gross sales proceeds whichever is the greater
b.	Rights fee for telecasting / location filming (including commercial photography) and video recording other than archival / educational / free online broadcasting purpose of each function at indoor hiring units (per function not exceeding 4 hours) with hirer's own equipment and technician	E004C1 E004C2	8,860 2,300 (for each additional hour)
c.	Rights fee for broadcasting/audio recording other than archival / educational / free online broadcasting purpose of each function at indoor hiring units (per function not exceeding 4 hours) with hirer's own equipment and technician	E004B1 E004B2	4,430 1,110 (for each additional hour)
d.	Location filming (including commercial photography) at outdoor areas or indoor non-hiring units	E006A1 E006A2	Prevailing rate as set by the Government plus basic hire charges if applicable

Note 10 : Charge for the use of the piano includes the service for one tuning only. Any extra tuning service will be charged at a cost determined by the venue contractor, and the Hirer should settle the payment with the contractor directly. Upright pianos at the hiring units are provided free, but any tuning, if required, will be charged at a cost determined by the venue contractor, and the Hirer should settle the payment with the contractor directly. Provision of the timpani is subject to availability.

Note 11 : Provision of services is at the sole discretion of the Manager, subject to availability of facilities, equipment and staff resources.

Note 12 : The Hirer must submit a written application to the Manager with proven justifications that the recording / filming / photography will be conducted for archival / educational / free online broadcasting purpose only, not commercial use. All recording media must be self-provided.

Note 13 : The applicant has to state the stage format and indicate any request for setting the orchestra pit / extension stage when submitting a booking application. The orchestra pit / extension stage will be set within the booked hours.

Scale IV. LED Wall for Publicity (Note 14)

Location	Size	Code	Charge (HK\$)
Facing MTR station platform			
A. Near Fuk To Street	Approx. 27m (w) x 4m (h)	F001A	38,500 per week
B. Near footbridge to MTR Kowloon Bay Station Exit B	Approx. 27m (w) x 4m (h)		38,500 per week
C. The Spot	Approx. 7.2m (w) x 4.3m (h)		11,000 per week

Note 14 : While priority will be given to Hirers of the East Kowloon Cultural Centre in the use of the LED wall, acceptance of its bookings is at the sole discretion of the Manager. The LED wall operates from 10am to 10pm daily, and each booking comprises a total display duration of 5 minutes per hour. The applicant shall submit the content to be displayed to the Manager for approval at least 14 working days prior to the booked date, and the display of the content is at the sole discretion of the Manager.

Scale V. General Notes

(A) Charges Based on Sales
<p>“Charges Based on Sales” shall mean the difference, if any, between the actual hire charges payable (excluding any miscellaneous charges as listed in Scale III) as specified hereunder and the basic charges at normal rates as likewise specified.</p> <ol style="list-style-type: none"> The rates marked with an asterisk (*) in Scale I are the basic charges only. The actual hire charges payable shall be the said basic charges or 20% of the gross ticket proceeds, whichever is the greater. For the purpose of calculating the gross ticket proceeds, complimentary tickets not exceeding 5% of the total number of seats per function will not be taken into account. Any quantities in excess will be regarded as tickets sold at the top price category shown on the ticket price scale approved by the Manager.
(B) Incentive Booking Scheme
<ol style="list-style-type: none"> For each booking of the same Incubator for 7 consecutive days or more, the hirer enjoys a 30% discount on the daily basic charges. Special rate with 50% discount on the normal basic hire charges are offered to school function without admission charges at the major facilities. The applicant should either be a local school, institution, organisation or establishment certified with the “Certificate of Registration of a School” or “Certificate of Provisional Registration of a School” issued by the Education Bureau (EDB) and have acquired an establishment of school status at least twelve (12) months before the first day of the event. The rate is not applicable to bookings made outside normal booking hours of the venues (i.e. 9am - 11am for all the facilities), bookings of Purple Suite, LED Walls and the miscellaneous charges.
(C) Surcharge
<p>A surcharge of 300% of the basic charge at the normal rate will apply to the booking of any East Kowloon Cultural Center’s facility if any of the following circumstances arises during the period of hire:</p> <ol style="list-style-type: none"> non-arts or commercial activities, including but not limited to the sale, loan and promotion of commodities or services, are conducted by any person, profit-making organisation or business establishment; or the hired facility is sublet to any other person or organisation.

(D) Concessionary Rates for Non-profit Organisations

Concessionary rates are applicable to applicant who fulfills all criteria below:

- (1) The applicant should either be:
 - (a) a bona-fide non-profit-making district organisation supported by the District Office(s) of the Home Affairs Department, or
 - (b) a non-profit-making organisation
 - (i) registered under the Societies Ordinance; or
 - (ii) incorporated under the Companies Ordinance; or
 - (iii) formed by Statute; or
 - (iv) registered on the list of approved charitable institutions or trusts of a public character.

and have acquired a non-profit making status at least twelve (12) months before the first day of the event with application for concessionary rates. The Memorandum (if any) and Articles of Association or the Constitution of the applicant must include a clause specifying that members do not take any share of the profits or any share of the assets upon dissolution.

- (2) An applicant who co-presents the function with any organisation which does not meet the criteria as an eligible applicant under Item (1) above is not eligible for the concessionary rates.
- (3) The function should be open to the public, except for rehearsals linked with a public performance.
- (4) In the case of major facilities, the function should be in furtherance of performing arts which include dance, music, drama, film art or theatrical performance of any kind. In the case of Incubators, the concessionary rates may apply to performing arts, cultural, scientific, literary or visual arts functions. Visual arts include painting, calligraphy, photography, sculpture, print, ceramics, floral and cinematography display.
- (5) Concessionary rates are not applicable to bookings made outside normal booking hours of the venues (i.e. 9am – 11pm for all the facilities), bookings of Purple Suite and the LED walls, and miscellaneous charges.
- (6) If a booking is eligible for concessionary rates and the applicant is a non-profit-making arts organisation with a clearly stated aim to promote the arts in its constitution, a 50% reduction on “Charges Based on Sales”, if applicable, will be provided.
- (7) For charitable fund-raising event organised by an applicant eligible for concessionary rates, the applicant can opt for waiver of the “Charges Based on Sales” and pay the full basic hire charges at normal rates. In such cases, a confirmation letter issued by the charitable institution(s) that will accept the raised funds has to be provided. The said charitable institution(s) must be registered on the list of approved charitable institutions or trusts of a public character.

(E) Miscellaneous Services

Provision of miscellaneous services as listed in Scale III is subject to availability of venue, equipment, staff resources and the discretion of the Manager.